

STAFFORD COUNTY SCHOOL BOARD

Agenda Consideration

TOPIC: Award of Contract
Emergency Vehicle and
Heavy Duty Truck Parts

ITEM NO: 8.M.

PREPARED BY: H. Charles Woodruff, III
Assistant Superintendent
Department of Financial
Services

MEETING: June 15, 2004

ACTION DATE: June 15, 2004

Craig Greenlaw
Director of Central Garage

ACTION REQUESTED BY THE SUPERINTENDENT: That the Stafford County School Board award the contract for purchase of emergency vehicle parts and heavy duty truck parts for Stafford County Central Garage to Colonial Ford Truck Sales, Inc., 1833 Commerce Road, Richmond, Virginia 23224 for the period July 1, 2004 through June 30, 2005.

KEY POINTS:

1. Colonial Ford provides original manufactured Ford parts and is an authorized Ford heavy-duty truck dealer. Many original manufactured parts are needed in areas where after market parts are not available. These parts are not available through other vendors.
2. Colonial Ford maintains a large parts inventory and provides satisfactory service to include very timely delivery.
3. The estimated expenditure for the contract period July 1, 2004 through June 30, 2005, is \$30,000.

SCHOOL BOARD GOAL: Not applicable.

FUNDING SOURCE: FY 2005 Budget for Central Garage.

AUTHORIZATION REFERENCE: School Board Policy 4-29